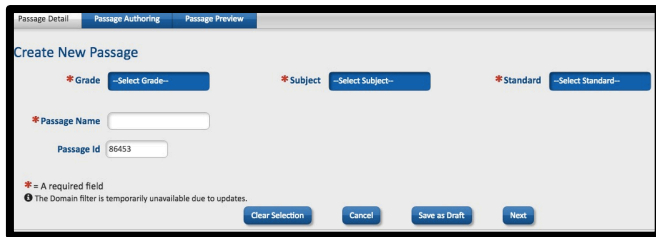


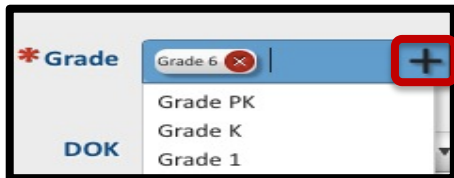
TestPad – New Passage Detail

Adding New Passage Detail

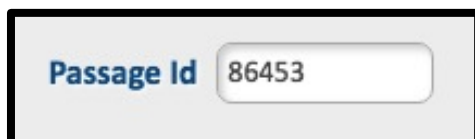
1. When creating a new passage in **TestPad**, the first screen displayed is **Passage Detail**. Fields marked with * are required.



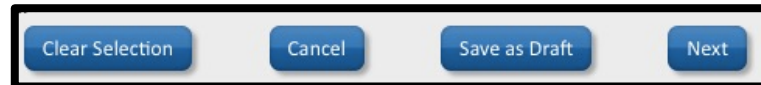
2. Complete the fields in order from left to right. To select more than one option for a field, click the + at the right of the field (after selecting the first option) and click the next desired option.



3. Enter a unique name in the **Passage Name** field to identify the passage.
4. The **Passage Id** field is prepopulated.



5. Finish the Passage Detail screen by selecting one option at the bottom.
 - a. **Clear Selection** (to remove the selections in all fields).
 - b. **Cancel** (to cancel creation of the new passage).
 - c. **Save as Draft** (to create a passage that cannot be seen by anyone other than the creator).
 - d. **Next** (to move to the Passage Authoring screen).



NOTE: For more information about creating passages, please see additional **Five Steps** TestPad documents.